

**ORGANIZATION FOR WOMEN IN SCIENCE FOR THE DEVELOPING WORLD ZIMBABWE NATIONAL  
CHAPTER**



**3 June, 2020**

**Report**

## PRESENTATION SKILLS

On the 3<sup>rd</sup> of June, the Organization for Women and Girls in Science for the Developing World Zimbabwe National Chapter hosted the famous Zimbabwe television presenter Mr. Trynos Dongo (the Juggernaut) for a talk on presentation skills. The presentation was breath taking and edifying.

The presentation was opened by Mrs. Natasha Mavengere OWSDZNC Committee member who gave the opening remarks. She extended a warm welcome to those who joined the online seminars for the first time. She introduced the topic which was going to be delivered which was on how to prepare and deliver a high quality presentation. She encouraged everyone to participate in the online discussion. Her presentation also introduced the organization to new members. She outlined the objectives and goals of the organization which include: to inform women from Zimbabwe and the region about opportunities to access higher education in science (including OWSD PhD and Early Career fellowships and prizes), to encourage and support women from Zimbabwe and the region in their careers as scientists, to facilitate research collaborations nationally and internationally and to initiate research projects relevant to national development.

The presenter Mr Trynos Dongo, gave a reflective presentation which allowed members to evaluate their public speaking skills. He termed his presentation the science of public speaking which he equipped women with practical tools to use and enhance when delivering a presentation. His first highlight was to encourage women to get rid of fear of the mind. He explained that fear is just an imagination of the mind which doesn't exist. People create strong beliefs in their minds full of what could possibly happen during delivering a speech. He encouraged women to fill up their minds with positive affirmations, positive consciousness and to just do it. He also highlighted the importance of mentorship and coaching as it creates better presentation skills. It helps to develop effective communication, presentation and effective public speaker. A mentor should be some who has walked the path and has experience in the area. Presenters should also know the fundamentals and basics of effective communication which include: speaking in time and this is done through practice. Sticking to stipulated time shows respect for the audience, organisers and shows the quality that you hold. The other skill presenters need to equip themselves with is to read books on public speaking because speakers are readers and also dress like you want to be addressed, do not dress like a suspect. Public speaking is about building confidence.

He also gave tips on how to craft a powerful presentation. The first one he highlighted was speech order that is putting your presentation in order which has clear outline. It is easier for your audience to follow your presentation. Your audience should hear, understand and remember your presentation. There are key points to take into consideration when outlining a clear presentation and they include: selecting an appropriate speech title, creating a powerful opening, strong body and a powerful conclusion. A speech can be put in the order of time and events depending with the title of the presentation. You need to grab the attention of your audience so it is important for your speech to be captivating. It will ensure that the audience will be with you throughout your presentation.

The seminar ended with a question and answer session. The closing remarks were given by Miss Amanda Muza thanking the guest speaker and the members for participating in the discussion. She highlighted when preparing a presentation, the presenter should be well educated on the topic to be presented.